

# Mass, Satellite, Temporary, and Off-site Vaccination Clinic Supply Checklist

Below are supplies that may be needed to conduct a mass, satellite, temporary, or off-site vaccination clinic. The list may not be comprehensive. Your state or local public health immunization program may also have a checklist.

For large-scale clinics held at large facilities, such as stadiums and arenas, or over multiple days, additional supplies will be needed. Contact your state or local public health preparedness program and work with the clinic medical director for additional guidance and assistance.

Quantity of supplies needed will vary significantly between smaller, one-day clinics held in schools, churches, or pharmacies and large-scale clinics held in arenas or held over multiple days.

## VACCINES - Select the vaccine(s) that will be offered at the clinic.

### Refrigerated Vaccines

Store between 2°C to 8°C (35°F to 46°F)

- |  |  |
|--|--|
| <input type="checkbox"/> Covid-19 †  | <input type="checkbox"/> Meningococcal serogroup B*                        |
| <input type="checkbox"/> Dengue vaccine (DEN4CYD)                            | <input type="checkbox"/> Meningococcal serogroups A, B, C, W, Y (MenABCWY) |
| <input type="checkbox"/> Diphtheria, tetanus, and acellular pertussis (DTaP) | <input type="checkbox"/> Pneumococcal conjugate (PCV)                      |
| <input type="checkbox"/> <i>Haemophilus influenzae</i> type b* (Hib)         | <input type="checkbox"/> Pneumococcal polysaccharide (PPSV23)              |
| <input type="checkbox"/> Hepatitis A (HepA)                                  | <input type="checkbox"/> Polio, inactivated (IPV)                          |
| <input type="checkbox"/> Hepatitis B (HepB)                                  | <input type="checkbox"/> Respiratory syncytial virus monoclonal antibody   |
| <input type="checkbox"/> Human papillomavirus (9vHPV)                        | <input type="checkbox"/> Respiratory syncytial virus (RSV)                 |
| <input type="checkbox"/> Influenza (IV) (in season)                          | <input type="checkbox"/> Rotavirus* (RV1, RV5)                             |
| <input type="checkbox"/> Influenza (LAIV) (in season)                        | <input type="checkbox"/> Tetanus-diphtheria, adult (Td)                    |
| <input type="checkbox"/> Influenza Recombinant (RIV)                         | <input type="checkbox"/> Zoster, recombinant (RZV)                         |
| <input type="checkbox"/> Measles, mumps, rubella* (MMR)                      |  |
| <input type="checkbox"/> Meningococcal serogroups A,C,W,Y*                   |  |

### Combination vaccines:

- Diphtheria, tetanus, pertussis, polio, & hepatitis B (DTaP-HepB-IVP) (DTaP-IVP)
- Diphtheria, tetanus, pertussis, polio, & *Haemophilus influenzae* type b (DTaP-IVP/Hib)
- Diphtheria, tetanus, pertussis, polio, hepatitis B & *Haemophilus influenzae* type b (DTaP-IVP-Hib-HepB)
- Hepatitis A and hepatitis B (HepA-HepB)

### Frozen Vaccines

Store between -50°C and -15°C (n -58°F and 5°F)

- Covid-19†
- Measles, mumps, rubella and varicella (MMRV)
- Monkeypox# (Mpox)
- Varicella (VAR\*)

### Ultra Cold Vaccines

Store between -90°C to -60°C (-130°F to -76°F)

- Covid-19 †§

†Comirnaty COVID-19 vaccines in single-dose vials, and plastic manufacturer-filled syringes can be stored between 2°C and 8°C (36°F and 46°F) for up to 10 weeks. Spikevax and Moderna COVID-19 vaccines may be stored between 2°C and 8°C (36°F and 46°F) for up to 60 days.

\*Diluent for ActHIB, Hiberix, Menveo, Pentacel, Rotarix, and Shingrix comes packaged in the same container as the lyophilized component. Diluent for MMR, MMRV, and varicella comes from the manufacturer packaged with the vaccine in separate containers.

#M-M-R II may be stored in the refrigerator or freezer

§Jynneos can be stored for 8 weeks at refrigerator temperatures.



## CLINICAL SUPPLIES

### Administration Supplies

- Needles in varying lengths appropriate for the route of administration (Subcut, IM) and the expected patient population
- Adhesive bandages
- Sterile alcohol prep pads
- Syringes (1 or 3ml)

### Clinic Supplies

- Billing forms, if needed
- Immunization record cards
- Immunization schedule for targeted audience(s)
- Internet access or hotspot
- Forms to record vaccine administration (this may be done by computer)
- Laptops, computers, tablets, or smartphones, as well as printers and 2D barcode readers (if using), including multiple plug outlet strips and extension cords
- Screening checklist for contraindications to vaccines for children, teens, and adults
- Vaccination standing orders and protocols, as necessary
- Vaccine information statements (VISs) for each vaccine being offered. If possible, it is preferable that emergency medical services (EMS) staff be available. In some instances, an emergency use authorization [EUA] form may be required.
- Vaccine storage temperature log(s)
- Vaccine Adverse Event Reporting System (VAERS) information: <https://vaers.hhs.gov/>

### Office Supplies

- Clipboards
- Notepads
- Pens
- Printer paper
- Printers, if applicable
- Rope, cones, and/or tape as needed to direct traffic flow
- Trash bags
- Walkie-talkies or similar devices, depending on size of the clinic
- Signage for clinic hours, future clinics, clinic flow, and easels or other equipment for displaying

## MEDICAL EMERGENCY SUPPLIES

Clinical staff providing vaccine should be trained in CPR and able to respond to medical emergencies. If possible, it is preferable that emergency medical services (EMS) staff be available.

#### At a minimum, there should be:

- H1 Antihistamines (eg. diphenhydramine [Benadryl] oral and syringes if needed)
- Cell phone or land line to call 911
- First aid kit
- Epinephrine 1 mg/mL solution (1:1000 concentration) in prefilled autoinjector vials, or ampules (Epi-pens) first line medication

#### Additional supplies may include:

- Blood pressure measuring device
- Light source to examine mouth and throat
- Oxygen
- Stethoscope
- Timing device for measuring pulse
- Tongue depressors
- Tourniquet