

2024-2028 PHEP Notice of Funding Opportunity: Fast Facts

February 2024

The Public Health Emergency Preparedness (PHEP) notice of funding opportunity (NOFO) aims to strengthen the capacity and capability of public health systems to effectively prepare for, respond to, and recover from public health threats and emergencies. CDC has developed PHEP strategies and activities for the next five-year period of performance (performance period) to improve the readiness of state, tribal, local, and territorial public health systems to reduce the threats to their communities' health and safety and to save lives during emergencies that exceed the day-to-day capacity and capability of public health response systems.

At-A-Glance

- Funding Opportunity Number: CDC-RFA-TU24-0137
- Performance Period Length: 5 years
- Budget Period Length: 12 months
- Performance Period: July 1, 2024 - June 30, 2029
- Budget Period 1 Funding: \$653,738,609 (planning numbers to be updated)
- Eligible Applicants: Current 62 PHEP recipients
- Funding Application Deadline: **11:59 p.m. EDT, April 24, 2024**
- Application Submission: www.grants.gov
- Anticipated Award Date: July 1, 2024

Recipient Calls

- 2 p.m. to 3:30 p.m. EST on Thursday, February 29
- 8 p.m. to 9:30 p.m. EST on Thursday, February 29
- 2 p.m. to 3:30 p.m. EST on Thursday, March 7 (Webinar Replay)
- 8 p.m. to 9:30 p.m. EST on Thursday, March 7 (Webinar Replay)

The [PHEP NOFO and application package](#) are available on Grants.gov. CDC has developed supplemental resources to assist PHEP recipients in developing work plans that address the strategies and activities outlined in the PHEP logic model. The 2024 PHEP supplemental resources will be posted in the Ready CAMP Knowledge Center as they are finalized.

Application Submission Requirements

- Project abstract
- Project narrative
- Budget narrative
- Application for Federal Assistance (SF-424)
- Budget Information for Non-Construction Programs (SF-424A)
- Disclosure of Lobbying Activities (SF-LLL), if applicable
- Table of contents
- Indirect cost agreement
- Organizational chart
- Health official letter
- Local health department concurrence letter, if applicable
- Duplication of efforts, if applicable



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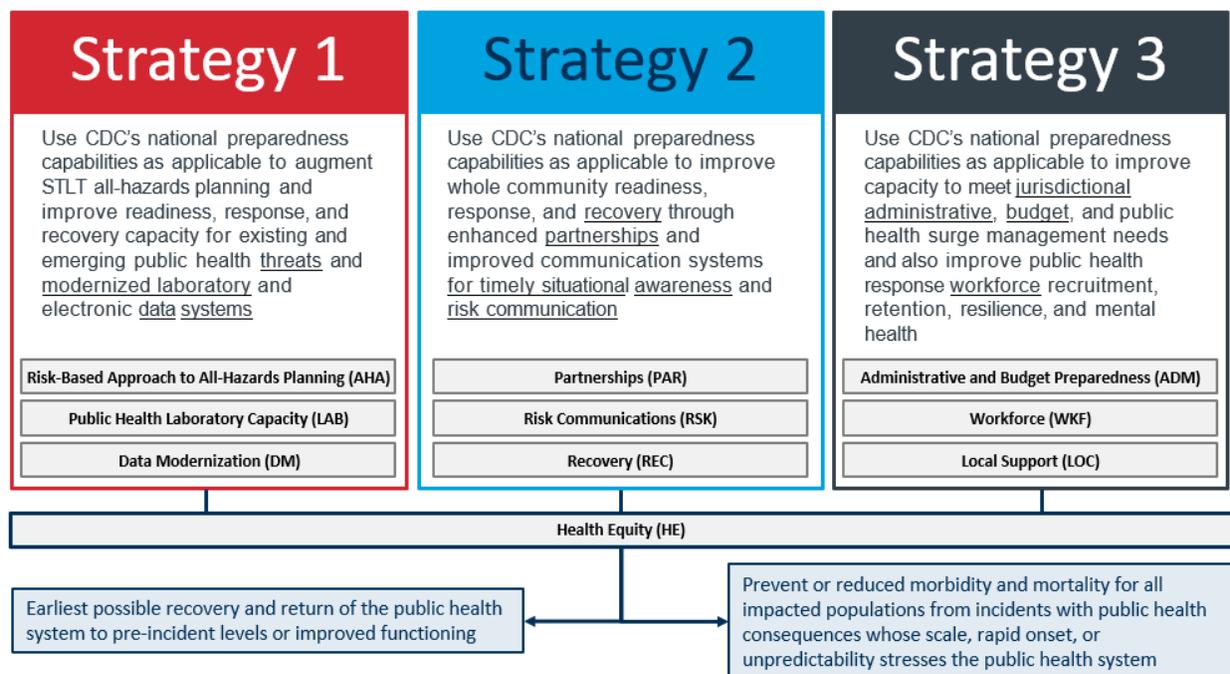
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NOFO Approach

CDC has updated the PHEP logic model based on the [CDC Response Readiness Framework](#), which describes 10 cross-cutting program priorities for the 2024-2028 performance period. These priorities inform the PHEP logic model.

Additionally, the [Public Health Emergency Preparedness and Response Capabilities: National Standards for State, Local, Tribal, and Territorial Public Health](#) describes the 15 capability standards designed to support state, tribal, local, and territorial jurisdictions as they prepare for, respond to, and recover from public health threats and emergencies. These 15 capabilities are foundational to the CDC Response Readiness Framework.

PHEP Logic Model Strategies and Response Readiness Framework Priorities



Programmatic Changes

- Five-year Budgets and Work Plans:** One-time submission will project work plan activities and budgets for each budget period of the five-year performance period. Provisional planning numbers for Budget Period 1 will be used to develop budgets for Budget Periods 2 through 5. Activities can require multiple budget periods to complete, and activity milestones will be updated quarterly to report status toward completion.
- Quarterly Reporting:** Recipients to submit progress updates for work plan activities, budgets, and performance measures each quarter; updates to include challenges or barriers to completing milestone activities, lessons learned, and promising practices for success story development. Quarterly reporting will begin in the second quarter of Budget Period 1.



2024-2028 PHEP Notice of Funding Opportunity: Fast Facts

February 2024

- **Performance Reports:** Required in subsequent years to request and receive annual funding; annual administrative application updates to cover work plan and budget changes, performance reports, and revised Budget Information for Non-Construction Programs SF-424A. Cumulative summaries of Q1-Q3 quarterly progress updates will become the performance report updates included in annual funding requests.
- **Exercise Framework Strategies:** Incorporates a risk-based approach, with recipients selecting the risks for their full-scale or “capstone” exercises. Follows a progressive approach to exercising to improve alignment with the Homeland Security Exercise and Evaluation Program (HSEEP). Exercises will have required exercise objectives, and recipients may add additional exercise objectives.
- **Emphasis on Rural and Frontier Preparedness Planning:** Special focus on meaningful engagement with all local jurisdictions, including rural and frontier jurisdictions, during the performance period to ensure that all local jurisdictions can identify threats or hazards with public health implications, communicate risks to the public, and request additional assistance when emergencies exceed local capacity.
- **Health Equity Requirements:** Engage partners to incorporate health equity principles into preparedness plans and exercises; update risk assessments to include people who are disproportionately affected by public health emergencies; and include health equity representatives on senior advisory committees to increase advocacy for communities of focus.
- **Monitoring, Reporting, and Engagement Expectations:**
 - Quarterly reporting replaces annual progress reports and progress reporting at time of application.
 - Site visits required at least once during the performance period and may be conducted in person or virtually; reverse site visit for recipients may be held during the five-year performance period.
 - Regular communication with project officers and other DSLR staff is required; this includes calls with project officers every other month; adherence to routine communication to be expected and monitored.
- **Ready CAMP:** Primary system for collecting program data; while nomenclature is changing, same information to be collected; system training will help identify new terms and definitions. Jurisdictional Capabilities Planning Guide (CPG) data to be replaced with capacity indicators in work plans.
- **Evaluation Strategy:** New approach replaces former Operational Readiness Review evaluation; streamlined evaluation based on 34 PHEP NOFO activities and 13 exercise framework requirements, which include identified outcomes. Nine PHEP benchmarks are a subset of the 34 performance measures.



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February 2024

PHEP Benchmark	Details
AHA-B	Complete and submit multiyear integrated preparedness plans and data elements
LAB-B	Participate in LRN-B challenge panels
LAB-C	Participate in LRN-C proficiency testing
HE-A	Update risk assessment to include people who are disproportionately impacted by public health emergencies
PAR-A	Include critical response and recovery partners in required plans and exercises
RSK-B	Identify and implement communication surveillance, media relations, and digital communication strategies in exercises
ADM-D	Reduce the time PHEP-funded positions at the recipient level remain vacant
ADM-E	Distribute or award funds to local health departments and tribal entities within 90 days after the start of the budget period
WKF-A	Develop plans, processes, and procedures to hire, recruit, train, and retain a highly qualified and diverse workforce

