

PHEP Notice of Funding Opportunity: Modified Requirements for U.S.-Affiliated Pacific Islands (USAPI) and U.S. Virgin Islands (USVI)

March 2024

Overview

Public health preparedness efforts in the U.S. affiliated Pacific Islands (USAPI) and U.S. Virgin Islands (USVI) differ from the U.S. mainland due to unique infrastructure and geographic challenges. Because of these differences, we have modified the 2024-2028 PHEP NOFO requirements for:

- American Samoa,
- Commonwealth of the Northern Mariana Islands (CNMI),
- Guam,
- Federated States of Micronesia (FSM),
- Republic of the Marshall Islands (RMI),
- Republic of Palau, and
- USVI.

Purpose

A majority of PHEP requirements remain intact for USAPI and USVI. This document highlights the modified USAPI and USVI programmatic and financial requirements. For detailed information on each respective requirement, see the Strategies and Activities section of the [FY2024-2028 PHEP NOFO](#).

Modified USAPI and USVI Requirements

Modified Fiscal Requirements

Step 1 Review the Opportunity: Cost Sharing Exceptions	A portion of the cost sharing requirement, up to \$200,000, is waived for American Samoa, Commonwealth of the Northern Mariana Islands, Guam, and USVI. If their calculated cost-sharing requirement is more than \$200,000, then these jurisdictions must contribute that amount minus \$200,000. See 48 USC 1469a(d) .
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The following information represents only the modifications made to the NOFO programmatic requirements. For complete details of each requirement, please refer to the Strategies and Activities section of the PHEP NOFO.

Modified Programmatic Requirements

NOFO Location	Activity	Modification
Activities table 9: Administrative and budget preparedness activities (ADM)	ADM-E: Distribute/award funds to local (if applicable), health departments within 90 days after the start of the budget period.	Required only if you distribute funds to local and tribal entities
Activities table 10: Workforce activities (WKF)	WKF-C: Actively engage in at least one community of practice that identifies problems, solutions, and best practices in workforce recruitment, hiring, training, retention, or resiliency	Recommended for USAPI and USVI



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Modified Exercise Requirements

NOFO Location	Exercise	Modification
Exercise table 1: Discussion-based exercise requirements	Rural, frontier, and tribal coordination	Not required
Exercise table 2: Operation-based exercise requirements	Full-scale exercise – Capstone (400)	Optional for USAPI and USVI

Modified Administrative and Federal Requirements

NOFO Location	Activity	Modification
Administrative and federal requirements: Training and compliance	<p>Annual budgets should include detailed travel information for appropriate staff to attend the following essential meetings.</p> <ul style="list-style-type: none"> Annual Preparedness Summit sponsored by NACCHO Every other year USAPI can alternate with the Pacific Islands Preparedness and Emergency Response (PIPER) Summit 	<ul style="list-style-type: none"> USVI must participate in the Annual Preparedness Summit sponsored by NACCHO Every other year USAPI can alternate participation with the PIPER Summit Participation at the PIPER Summit is optional for USVI
Administrative and federal requirements: Training and compliance	<p>Annual budgets should include detailed travel information for appropriate staff to attend the following essential meetings,</p> <ul style="list-style-type: none"> LRN-B and LRN-C meetings sponsored by the Association of Public Health Laboratories (APHL) and CDC. 	<ul style="list-style-type: none"> Participation in LRN-B and LRN-C meetings is not applicable

Monitoring and Reporting Requirements

Recipients must comply with the administrative and federal requirements outlined in the PHEP NOFO regardless of technological and geographic challenges. To remain in good standing for this award, you must comply with reporting requirements and monitoring. If we are not satisfied with the progress toward meeting requirements, additional technical support will be provided. This increased support may include, but is not limited to, increased calls or site visits from your project officers or other CDC staff.

As outlined in the PHEP NOFO, you must comply with:

- reporting requirements and monitoring,
- maintaining partnerships and coordination (including public involvement and consultation),
- developing and maintaining preparedness plans, and
- training and compliance.



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Resources

In addition to PHEP project officers and other CDC staff, recipients are strongly encouraged to work with their Association of State and Territorial Health Officials (ASTHO) and Pacific Island Health Officers Association (PIHOA) representatives to receive timely and relevant technical assistance.



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