

## WMSD Hazard Identification Checklist

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Company/Plant \_\_\_\_\_

Dept \_\_\_\_\_

Job Name \_\_\_\_\_

Evaluator Name \_\_\_\_\_

*Answer the following questions based on the primary job activities<sup>1</sup> of workers in this facility<sup>2</sup>.*

<b>Please indicate <u>how frequently</u> workers are exposed to the following job conditions:</b>	Never	Sometimes (less than 3 times per day)	Usually (3 times or more per day)	If USUALLY, list jobs to which answer applies here
1. Perform tasks that are externally paced <sup>3</sup> .				
2. Exert force with their hands (e.g., gripping, pulling, pinching).				
3. Use handtools or handle parts/objects.				
4. Stand continuously for periods of more than 30 minutes.				
5. Sit for periods of more than 30 minutes without the opportunity to stand or move around freely.				
6. Use electronic input devices (e.g., keyboards, mice, joysticks, track balls) for continuous periods of more than 30 minutes.				
7. Kneel (one or both knees).				
8. Perform activities with hands raised above shoulder height.				
9. Perform activities while bending or twisting at the waist.				
10. Are exposed to vibration.				
11. Lift/lower objects between floor and waist height or above shoulder height.				
12. Lift/lower objects more than once per minute for continuous period of more than 15 minutes.				
13. Lift, lower, or carry large objects or objects that cannot be held close to the body.				
14. Lift, lower, or carry objects weighing more than 50 lbs (23 kg).				

## Glossary of Terms

**<sup>1</sup>Primary job activities:** Job activities that make up a significant part of the work or are required for safety or contingency. Activities are not considered to be primary job activities if they make up a small percentage of the job (i.e., take up less than 10% of the worker's time), are not essential for safety or contingency, and can be readily accomplished in other way (e.g., using equipment already available in the facility).

**<sup>2</sup>Facility:** The location to which employees report each day for work. For situations in which employees do not report to any fixed location on a regular basis but are subject to common supervision, the facility may be defined as a central location where other OSHA records are maintained. (Note: Synonymous with establishment, as defined in OSHA recordkeeping requirements).

**<sup>3</sup>Externally paced activities:** Work activities for which the worker does not have direct control of the rate of work. Externally paced work activities include activities for which:

- 1) the worker must keep up with an assembly line or an inadequately-operating machine;
- 2) the worker must respond to a continuous queue (e.g., customers standing in line, phone calls at a call center); or
- 3) time standards are imposed on workers.