



Respiratory Pathogens and Vaccination Module: COVID19 Vaccine - HCP Vaccine Guidance Document

The Long-term Care Facility (LTCF) Respiratory Pathogens and Vaccination Module has been updated to align with the ever-changing progression of Respiratory Pathogens season more closely. This document provides instructions for reporting the weekly COVID-19 summary vaccination status of healthcare personnel (HCP). Within this guidance document, a combination of instructions and screen shots are used to illustrate the steps for navigating and reporting these data through manual data entry in the NHSN application. In addition to this guidance document, users are encouraged to use the <u>COVID-19 Vaccination Staff Table of Instructions</u>.

Instructions

Select Module – After logging into the LTCF NHSN Component, select "Respiratory Pathogens and Vaccination" > "COVID-19 Vaccination – HCP" or "RPV Summary" from the navigation bar to get to the Respiratory Pathogens and Vaccination Summary Data calendar view for surveillance reporting.

NHSN - National He	ealthcare Safety Network
NHSN Home	King NHSN Long Term Care Facility Component I
Alerts	
Dashboard	 Long Term Care Dashboard
Reporting Plan	
Resident •	 Action Items
Staff •	
Event •	Option 1
Summary Data	
Respiratory Pathogens and	RPV - Residents
Vaccination	COVID-19 Vaccination - HCP
RPV Summary	POC Test Result Reporting
Import/Export	Pathway Data Reporting (Archive)
Surveys Option 2	COVID-19 Event
Analysis	Person-Level COVID-19 Vaccination Form
Users •	
Facility •	Person-Level COVID-19 Vaccination Form - Residents
Group	·

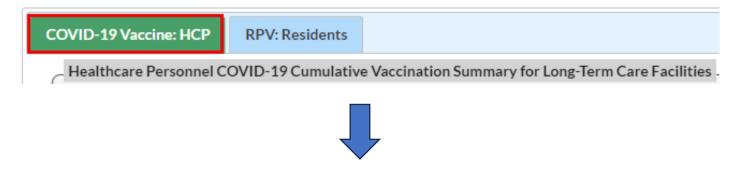




Select Reporting Week – From the weekly view page, select the week for which data will be reported.

🧐 Respir	ratory Pathogens and Vaccinat	ion (RPV) Summary Da	ata			
	ell to begin entering data for the w dical events or health problems that occur aft			you are not sure they are the re	sult of vaccination, at <u>https://vae</u>	s.hhs.gov/reportevent.html.
<►	27 August 2024 - 07 October 2024	Decent Complete	Descedies and the	Descerad Deschieller Consultation		
	26 August 2024 - 06 October 2024	Record Complete	Record Incomplete	Record Partially Complete		
Weekly RPV Ca	alendar					
08/26/2024 (M	1onday) - 09/01/2024 (Sunday) : HCP					
RPV: Resid						
	1onday) - 09/08/2024 (Sunday)					
 COVID-19 RPV: Resid 						-
C RPV: Resid	lents					

Select Tab – Select "COVID-19 Vaccine: HCP" where the data will be entered.



Step 1: Enter the number of HCP that were eligible to have worked at the facility for at least 1 day during the week of data collection.

			Healthcare Person	nel (HCP) Categor	ies	
	Employee HCP Non-Employee HCP)
	*All Core HCP ^a	*All HCP ^b	*Employees (staff on facility payroll) ^c	*Licensed independent practitioners: Physicians, advanced practice nurses, & physician assistants ^d	*Adult students/trainees & volunteers ^e	*Other Contract Personnel ^f
 *Number of HCP that were eligible to have worked at this healthcare facility for at least 1 day during the week of data collection 						





Step 2: Cumulative Up to Date Vaccination Coverage – Enter the number of HCP in Question #1 who are up to date with the COVID vaccine(s).

- NOTE: Reference the <u>COVID-19 Up To Date Guidance</u> to determine which HCP would be considered up to date for this count.
- NOTE: An individual cannot be included in both Question #2 and #3

Please review the current definition of up to date: <u>Key Terms and Up</u> to Date Vaccination.



Step 3: Cumulative Not Up to Date Vaccination Coverage – Enter the number of HCP in Question #1 who are not up to date with the COVID vaccine(s).

- NOTE: Reference the <u>COVID-19 Up To Date Guidance</u> to determine which HCP would be considered up to date for this count.
- NOTE: An individual cannot be included in both Question #2 and #3

3. * <u>Cumulative</u> number of HCP in Question #1 with other conditions:			•
3.1 *Medical contraindication to COVID-19 vaccine			
3.2 *Offered but declined COVID-19 vaccine			
3.3 *Unknown/Other COVID-19 vaccination status			







Step 4: Review data and Submit form – The screen shot below is an example of a completed data form.

Healthcare Personnel COVID-19 Cumulative Vaccination Summary for Long-Term Care Facilities							
Healthcare reisonner COVID-17 Cumulative vaccination Summary for Long-Term Care Facilities							
Date Created (UTC):							
*Facility ID: 11106 *Vaccination type: COVID19 Facility	CCN #: C	URRENT	2				
*Week of Data Collection: 09/02/2024 - 09/08/2024 *Date Last Modified (UTC):							
Cumulative Vaccinati	on Cover	age					
Note: Facilities submit Weekly COVID-19 Vaccination Cumulative Summary data by completing the questions on this form. As o	f March 2	- 8th, 2022	facilities also have	the option to use th	e Person-Level CC	VID-19 Vaccination Fo	rm and select the
"view reporting summary and submit" to submit these data. Using the person-level forms is recommended to ensure that individu							
				Healthcare Persor	nnel (HCP) Categ	gories	
	Employee HCP Non-Employee HCP					Р	
		ll Core CP ^a	*All HCP ^b	*Employees (staff on facility payroll) ^c	*Licensed independent practitioners Physicians, advanced practice nurse & physician assistants ^d	* Adult students/trainees	*Other Contract Personnel ^f
 *Number of HCP that were eligible to have worked at this healthcare facility for at least 1 day during the week of data collection 	30		35	20	5	5	5
Cumulative number of HCP in Question #1 who are up to date with COVID-19 vaccine(s).							
	15		15	15	0	0	0
Please review the current definition of up to date: Key Terms and Up to Date Vaccination.							
* <u>Cumulative</u> number of HCP in Question #1 with other conditions:							
3.1 *Medical contraindication to COVID-19 vaccine	7		7	2	5	0	0
3.2 *Offered but declined COVID-19 vaccine	7		7	2	0	5	0
3.3 *Unknown/Other COVID-19 vaccination status	1		6	1	0	0	5
^a sum of Employees (staff on facility payroll), Licensed independent practitioners: Physicians, advanced practice nurses, &	physician	assistant	s, and Adult stude	ents/trainees & volu	unteers.		
$^{ m b}$ sum of Employees (staff on facility payroll), Licensed independent practitioners: Physicians, advanced practice nurses, &	physiciar	assistant	s, Adult students/	trainees & volunte	ers, and Other co	ontract personnel.	
^c all persons receiving a direct paycheck from the healthcare facility (i.e., on the facility's payroll), regardless of clinical resp							
^d physicians (MD, DO); advanced practice nurses; and physician assistants only who are affiliated with the healthcare facili clinical responsibility or patient contact. Post-residency fellows are also included in this category.	ty, but ar	e not dire	ctly employed by i	it (i.e., they do not r	eceive a payche	k from the facility), re	gardless of
^e adult students/trainees and volunteers: medical, nursing, or other health professional students, interns, medical resident it (i.e., they do not receive a paycheck from the facility), regardless of clinical responsibility or patient contact.	s, or volu	nteers ag	ed 18 or older tha	t are affiliated with	the healthcare f	acility, but are not dire	ectly employed b

^f persons providing care, treatment, or services at the facility through a contract who do not fall into any other denominator categories

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