

Guidance for Accepting the Updated NHSN Agreement to Participate and Consent

Effective as of May 21, 2026

Background

NHSN has updated its Agreement to Participate and Consent ("Agreement"), the agreement between CDC and healthcare facilities that participate in NHSN. The Agreement includes eligibility criteria for participation in NHSN, data collection and reporting requirements for participation, an Assurance of Confidentiality, and the NHSN Stated Purposes that describes how NHSN may use submitted data.

The updated Agreement must be electronically accepted by all facilities who participate in NHSN. Upon logging into NHSN, Facility Administrators will be prompted to review and electronically sign the updated Agreement on behalf of their facility by June 1, 2027.

For quick instructions on how to accept the updated Agreement, review the "[At-a-Glance Instructions](#)" section below. For more detailed step-by-step instructions, please see the lower section labeled "[Detailed Instructions for Accepting the Updated NHSN Agreement to Participate and Consent](#)."

At-a-Glance Instructions

If you are the Facility Administrator for your facility:

1. Log into the NHSN application and select one of your enrolled components.
2. Click on the "click here" link in the text alert at the top of your NHSN Home Page to access the updated Agreement to Participate and Consent.
3. In the components table below the Agreement, select the checkbox for the component you are currently in (your name should be next to it, along with the role of Facility Administrator).
4. Click the "submit" button at the bottom of the page. You should see a pop-up window confirming that you have accepted the updated Agreement to Participate and Consent on behalf of your facility.

Congratulations!

You have completed the consent process for your facility. Even though you only selected one component, this acceptance applies to all components your facility follows.

A facility whose Facility Administrator has not electronically accepted the updated Agreement by June 1, 2027, will not be able to report data to NHSN after June 1, 2027, until this action is complete. The facility will remain active in NHSN and facility users will still have access to historical data and analyses.

Please reach out to the NHSN Help Desk via NHSN-ServiceNow with any questions, using the subject line "Agreement to Participate," or email nhsn@cdc.gov for further assistance.

Detailed Instructions for Accepting the Updated NHSN Agreement to Participate and Consent

1. **Beginning May 21, 2026, all currently enrolled NHSN Facility Administrators will see the following text banner in the NHSN application on the “Alerts” page informing them that the Agreement to Participate and Consent is incomplete and must be reviewed and accepted by a Facility Administrator:**

The NHSN Agreement to Participate and Consent is incomplete. Only a Facility Administrator can complete the Agreement to Participate and Consent. If you are the Facility Administrator, click here [hyperlink] to complete the form. Please contact nhsn@cdc.gov if you believe the Facility Administrator information needs updating. Deadline: 06/01/2027

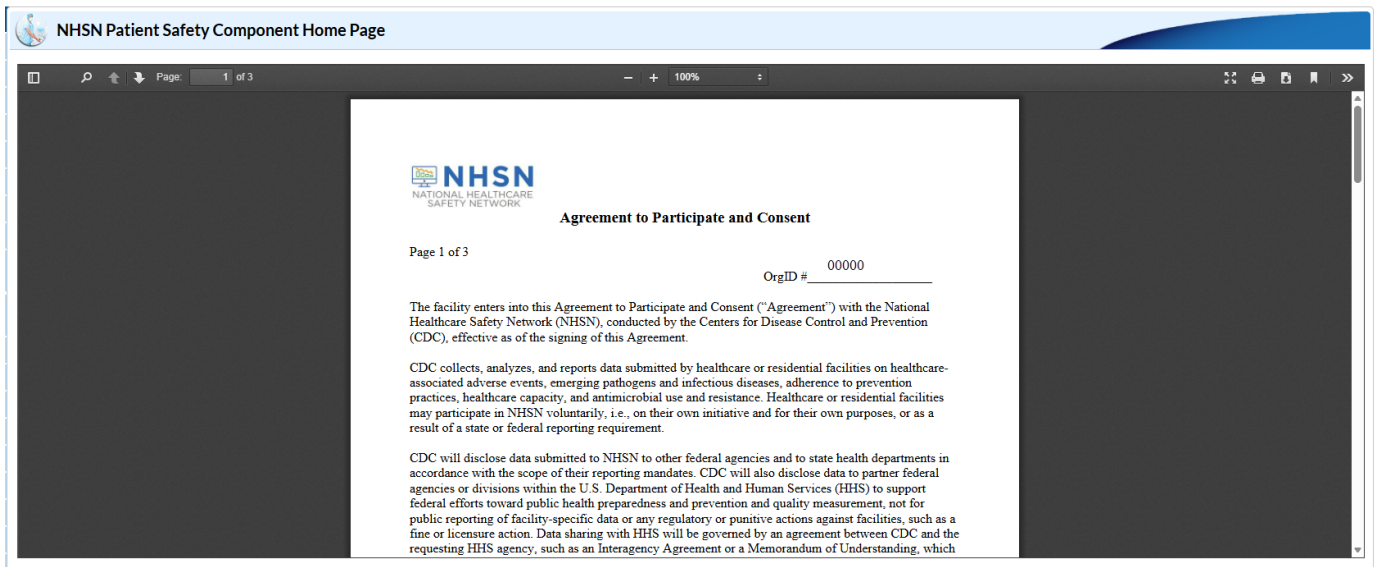
Although all NHSN users will see the text Alert upon logging into a NHSN facility, any user who is *not* the Facility Administrator will be unable to select and accept the Agreement for that facility (it will be greyed out).

- If you are the Facility Administrator at a *different* NHSN facility and log into an NHSN facility for which you are *not* the Facility Administrator, the list of those facilities for which you are the Facility Administrator will populate on the Agreement page. You will *only* be able to make the appropriate selections and accept the Agreement for a facility at which you are a Facility Administrator.

The screenshot shows the NHSN Patient Safety Component Home Page. At the top, there is a navigation bar with the text "NHSN - National Healthcare Safety Network (ps1412-55dbf48d6b-vbz27:90)" and a help icon. Below the navigation bar is a sidebar menu with items like Alerts, Dashboard, Reporting Plan, Patient, Event, Procedure, Summary Data, Hospital Respiratory Data, Infectious Diseases of Public Health Concern, Patient Safety Structural Measure, Import/Export, Surveys, Analysis, Users, and Facility. The main content area is titled "NHSN Patient Safety Component Home Page". A red-bordered banner is displayed at the top of the main content area, containing the text: "The NHSN Agreement to Participate and Consent is incomplete. Only a Facility Administrator can complete the Agreement to Participate and Consent. If you are the Facility Administrator, [click here](#) to complete the form. Please contact nhsn@cdc.gov if you believe the Facility Administrator information needs updating. Deadline: 06/01/2027". Below the banner, there is a section titled "COMPLETE THESE ITEMS" with four cards: "Mini-IRF Survey Required 2025", "Patient Safety Structural Measure Required 2025", "Confer Rights Not Accepted", and "Facility Geolocation Confirm".

2. When the Facility Administrator clicks the ‘click here’ link in the banner, the NHSN Agreement to Participate will appear in a viewing window.

This is a close-up screenshot of the banner from the previous image. It shows the text: "The NHSN Agreement to Participate and Consent is incomplete. Only a Facility Administrator can complete the Agreement to Participate and Consent. If you are the Facility Administrator, [click here](#) to complete the form. the Facility Administrator information needs updating. Deadline: 06/01/2027". A red arrow points to the "click here" link.



The updated Agreement will be signed once per OrgID rather than once per enrolled component. (The requirements to sign may vary for certain federal facility types. Information specific to those facility types will be shared directly with affected facilities.)

- The Facility Administrator must select the checkbox from the component table below the Agreement for the component they are currently logged into.** Checkboxes for all enrolled components *except* the one currently logged into will be grayed out on this page and unable to be selected. **Although all enrolled components cannot be selected on this page, the acceptance will extend to all enrolled components.** Electronic acceptance of the updated Agreement for the component you are currently logged into will be reflected across all components your facility is following at the time of acceptance.

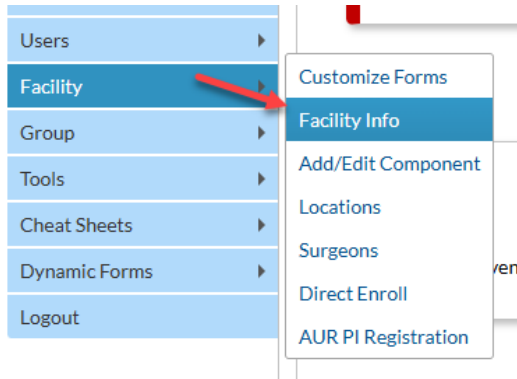
In the example below, the Facility Administrator is logged into the Patient Safety Component, and therefore the checkbox is available for selection for Patient Safety. **The acceptance of the Agreement here will also automatically apply to the other components for this facility** – Healthcare Personnel Safety and Biovigilance.

Component	Contact Type	Contact Name	Phone Number	Email	Accept
Healthcare Personnel Safety	Healthcare Personnel Primary Contact	[REDACTED]	[REDACTED]	[REDACTED]	<input type="checkbox"/>
Patient Safety	Facility Administrator	Emily Witt	555-555-5555	NHSN@CDC.GOV	<input checked="" type="checkbox"/>
Biovigilance	Biovigilance Contact	[REDACTED]	[REDACTED]	[REDACTED]	<input type="checkbox"/>

[Submit](#)

The Facility Administrator can also accept on behalf of multiple facilities at the same time, if they also act as Facility Administrator for those facilities. If you are a Facility Administrator who would like to accept for multiple facilities at once, please see the separate instructions for Accepting the Updated NHSN Agreement to Participate and Consent on Behalf of Multiple Facilities.

- In addition to receiving a pop-up confirmation box and a confirmation email, the Facility Administrator can verify that this process has in fact been completed to cover all enrolled components by visiting the “Facility Info” tab on the left hand navigation bar. From the Facility Info page, scroll down to the Components Followed table. The View Agreement column contains links to a downloadable version of the updated Agreement with the Facility Administrator’s name and the acceptance date, which should be 05/28/2026 or later. If you do not see the new Agreement with a current acceptance date, or if one or more enrolled components contains an “N” in the “Agreement Accepted” column, please reach out to the NHSN Help Desk.



Components Followed

Follow/ Followed	Component	Activated	Deactivated	Agreement Accepted	View Agreement
<input checked="" type="checkbox"/>	Biovigilance	03/06/2026		Y	View Agreement
<input type="checkbox"/>	Dialysis				
<input checked="" type="checkbox"/>	Healthcare Personnel Safety	08/14/2006		Y	View Agreement
<input type="checkbox"/>	Healthcare Preparedness				
<input type="checkbox"/>	Long Term Care Facility				
<input type="checkbox"/>	Medication Safety (pilot facilities only)				
<input type="checkbox"/>	Neonatal				
<input type="checkbox"/>	Outpatient Procedure				
<input checked="" type="checkbox"/>	Patient Safety	08/14/2006		Y	View Agreement

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