NHSN — NATIONAL HEALTHCARE SAFETY NETWORK

Long Term Care Facility Reporting Requirements and Guidance

Long-term Care Facility Component (LTCF): Track infections and prevention process measures, systematically, to identify problems, improve care, and determine progress toward national healthcare-associated infection goals.

CMS reporting requirements for Long-term Care Facilities

Title	Link	Reporting Frequency
LTCF Component: Respiratory Pathogens and Vaccination Module: Residents	Respiratory Pathogens and Vaccination Module | LTCF | NHSN | CDC	**Residents:** Data for the current reporting week should be entered on or before the Sunday of the following reporting week (data are due by the following Sunday) COVID-19, Influenza, and RSV case, hospitalization, and vaccination data are required.
LTCF Component: Respiratory Pathogens and Vaccination Module: Healthcare Personnel	Respiratory Pathogens and Vaccination Module | LTCF | NHSN | CDC	**Healthcare Personnel:** Report COVID-19 vaccination data for at least one reporting week per month, due quarterly.
Healthcare Personnel Safety Component: Influenza Vaccination summary	HCP Flu Vaccination | HPS | NHSN | CDC	Report once per annual influenza season.

Optional Reporting for Long-term Care Facilities

Title	Link	Reporting Frequency
Multidrug-Resistant Organism & *Clostridioides difficile* (MDRO/CDI) Infection Event Reporting	MDRO & CDI	LTCF	NHSN	CDC	Monthly
Urinary Tract Infection (UTI) Event Reporting	Urinary Tract Infections (UTI)	LTCF	NHSN	CDC	Monthly
Prevention Process Measures (PPM)	Prevention Process Measures (PPM)	LTCF	NHSN	CDC	Monthly
Monthly Reporting Plan	Instructions for Completion of LTCF Monthly Reporting Plan	Monthly (required for each month the facility plans to report data)
Monthly Summary Data	Instructions for Completion of LTCF Monthly Summary Data	Monthly (this is completed at the beginning of the month for data from the month prior)
Annual Facility Survey	Instructions for Completion of LTCF Component Annual Facility Survey	Upon initial enrollment and annually thereafter (facilities are required to complete the survey by March 1st) or prior to reporting in the HAI Module (non COVID-19 module).

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Additional Resources

Title	Link(s)
Respiratory Pathogens and Vaccination Module	• Guidance for reporting RPV Summary – Residents • Guidance for reporting HCP COVID-19 vaccine
NHSN Set-up (required before beginning reporting)	• NHSN LTC Setup Home Page • Facility Set-up 2023 • Guidance for Enrollment
Map Resident Care Locations	• LTCF Location Mapping Guidance • CDC Locations and Descriptions and Instructions for Mapping Patient Care Locations *(Begin on pg. 28) *
LTCF Training Page	• Long-term Care Facility Component Training
LTCF Annual Facility Survey	• LTCF Annual Facility Survey • Guidance for entering the Annual Facility Survey
LTCF Monthly Reporting Plans	• Monthly Reporting Plan • Guidance for entering the Monthly Reporting Plan
LTCF Monthly Summary Data	• MDRO and CDI Monthly Monitoring for LTC • Guidance for entering the Monthly Summary Data
NHSN Facility Administrator Re-assignment/Add New User	• Change NHSN Facility Administrator • Guidance for adding new users
NHSN LTCF Component	• Long-term Care Facilities (LTCF) Component | NHSN | CDC
LTCF Component UTI Module	• Urinary Tract Infections (UTI) | LTCF | NHSN | CDC • Guidance for reporting UTI Events
LTCF Component LabID Event Module	• MDRO & CDI | LTCF | NHSN | CDC • Guidance for reporting LabID events
LTCF Component Prevention Process Measures Module	• Prevention Process Measures (PPM) | LTCF | NHSN | CDC • Guidance for reporting Prevention Process Measures
NHSN Administrator Training Videos	• NHSN Administrator Training | NHSN (cdc.gov)