



CDC Institutional Biosafety Committee (IBC) Meeting Minutes

Date: June 20, 2025
Time: 10:30 AM – 12:00 PM
Location: MS Teams meeting

Member	Attendance	Member	Attendance
1. NCEZID/DVBD1	<input type="checkbox"/>	13. OLSR/DCLSR2	<input checked="" type="checkbox"/>
2. NCIRD/DVD	<input checked="" type="checkbox"/>	14. OLSR/OD4	<input checked="" type="checkbox"/>
3. NCEZID/DHCPP1	<input checked="" type="checkbox"/>	16. OLSR/DCLSR3	<input checked="" type="checkbox"/>
4. OLSR/OD1	<input checked="" type="checkbox"/>	17. NCEZID/OD	<input checked="" type="checkbox"/>
5. OCOO/OSSAM/OHC	<input type="checkbox"/>	18. OLSR/OD2	<input type="checkbox"/>
6. NCEZID/DVBD2	<input type="checkbox"/>	19. NCHHSTP/DHP2	<input type="checkbox"/>
7. OLSR/OD3	<input checked="" type="checkbox"/>	20. Outside Member/Atlanta1	<input checked="" type="checkbox"/>
8. NCEZID/OD2	<input checked="" type="checkbox"/>	21. Outside Member/Atlanta2	<input checked="" type="checkbox"/>
9. NCHHSTP/DTE	<input type="checkbox"/>	22. Outside Member/Fort Collins	<input checked="" type="checkbox"/>
10. NCIRD/ID	<input checked="" type="checkbox"/>	23. Outside Member/Puerto Rico	<input type="checkbox"/>
11. NCIRD/CORVD	<input checked="" type="checkbox"/>	24. GHC/OD	<input checked="" type="checkbox"/>
12. OLSR/DCLSR1	<input type="checkbox"/>	Administrators	2

Agenda

- Welcome from the Chair
- Review and approval of May 16, 2025, Meeting Minutes.
- Review of protocols:
 - IBC-2025-253_Original
- Other Business

Principal Discussion

- Quorum confirmed.
- Meeting called to order at 10:33 am
- Welcome from the Chair
- Review and approval of May 16, 2025, meeting summary. Approved as written.

Review of IBC Registrations

- IBC-2025-253_Original
 General Project Description: The purpose of this project is to generate and purchase DNA positive controls for use with a malaria surveillance assay.
 Approximate percentage of the viral genome used: N/A
 Applicable Sec of NIH Guidelines: III-F-1, III-F-2
 Required biological containment level for the work to be implemented: BSL-1

General points discussed:

- Section 1.3:
 - Please clarify whether there is plasmid propagation involved in this protocol. If yes, need to submit amendment to IBC for review.
 - Please clarify if there is an MTA in place for collaborating with Uganda Virus Research Institute. If yes, please upload the MTA into PULSE
- Section 4.2 a
 - Please provide the name of the facility where the work will be performed.

Committee Action: Approved with changes.

Other Business

- IBC Intranet update
 - Membership
 - Resources
- IBC Charter Revision Working Group
- NIH Registration
- NIH "IBC Minutes and Rosters Memorandum"
 - 1) Date, time, and place of the meeting
 - 2) List the IBC members and other individuals in attendance
 - 3) Meeting agenda
 - 4) Quorum confirmation
 - 5) Whether minutes of the prior meeting were approved
 - 6) IBC Registration number
 - 7) General project description
 - 8) Approximate percentage of the viral genome used
 - 9) Applicable section of the NIH Guidelines the research falls under (e.g. Section III-D-1, Section III-E-3, etc.)
 - 10) Required biological containment level for the work to be implemented
 - 11) All major motions
- Meeting adjourned at 11:33am

Digitally signed by
Reynolds M. Salerno -
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Date: 2026.01.06
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Reynolds M Salerno, PhD
Director, Office of Laboratory Systems and Response