

IETA RESUME

Last Name:		First Name:			
Phone number (work): E-mail address (work):					
Agency o	gency or Office:				
Job title:					Grade or CC rank:
Officer ca	ategory (if applicable):				
	n Returned Peace Corps Vo				
Yes	No	If YES, Level:			Expiration Date:
Do you ha Yes	ave a U.S. Government of No	fficial passport (mar	oon)?	lf '	YES, Expiration Date:
		State medical clear	ance?		
Do you ha	ave a U.S. Department of				
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PERSONAL STATEMENT
Describe your career goals and how the IETA program will help you achieve your professional goals.
Describe the knowledge, skills, and experiences you want to gain through the IETA field assignment.

CERTIFICATIONS AND PROFESSIONAL LICENSURE

Description	Organization	Expiration Date
1.		
2.		
3.		
4.		
5.		

EDUCATION

Degree	Speciality	College/University	Month/Year Received (Actual/Projected)
1.			
2.			
3.			
4.			



WORK EXPERIENCE

Describe your current position and up to two additional past positions of your choice. You have the option to include a temporary duty assignment as one of those positions.

POSITION 1			
Dates:	Grade/Billet:	(other, specify:)
Position Title:			
Agency or other er	mployer organization:		
List up to 5 Duties:	:		
1			
2			
3			
4			
5			
List up to 7 Accom	plishments in this Position:		
1.			
2.			
3.			
3.			
4.			
5.			
6.			
0.			
7.			



POSITION 2

Dates:	Grade/Billet:	(other, specify:)
Position Title:			
Agency or other en	nployer organization:		
List up to 5 Duties:			
1			
2			
3			
4			
5			
List up to 7 Accom	plishments in this Position:		
1.			
2.			
3.			
J.			
4.			
5.			
6.			
7.			



POSITION 3

3.

INTERNATIONAL EXPERIENCE AND TECHNICAL ASSISTANCE PROGRAM

4.	

5.	

6.	



LANGUAGES

List the language(s) that you speak and/or read and your proficiency level:

Proficiency level Language capability requirements	
1-Elementary	Sufficient capability to satisfy basic survival needs and minimum courtesy and travel requirements.
2-Limited working	Sufficient capability to meet routine social demands and limited job requirements. Can deal with concrete topics in past, present, and future tense.
3-General professional	Able to use the language with suffiicent ability to participate in most formal and informal discussion on practical, social, and professional topics. Can conceptualize and hypothesize.
4-Advanced professional	Able to use the language fluently and accurately in all levels normally pertinant to professional needs. Has range of language skills necessary for persuasion, negotiation, and counseling.
5-Functionally native	Able to use the language at a functional level equivalent to that of a highly articulate, well-educated native speaker.

Source: U.S. Government Interagency Language Roundtable, GAO-17-316

Language	Speaking Ability	Reading Ability
1.		
2.		
3.		
4.		
5.		

AGENCY AND/OR USPHS DEPLOYMENTS (LIST UP TO 3)



DEPLOYMENT 2 Agency/USPHS: _____ Mission: Role: Start Date: _____ End Date: ____ Location: ____ Accomplishments (up to 3) 1. 2. 3. **DEPLOYMENT 3** Agency/USPHS: Mission: Role: Start Date: _____ End Date: ____ Location: ____ Accomplishments (up to 3) 1. 2. 3. ADDITIONAL INFORMATION (UP TO 8 LINES)

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