## Sample Patient Test Results Letter

**Note:** This is a sample letter to communicate negative test results only. Positive results are ideally conveyed directly by the provider.

Dear Sir or Madam,

This letter is to communicate the results of recent testing performed by LABORATORY NAME for MEDICAL CENTER NAME. We are very pleased to let you know that your screening tests for the hepatitis B, hepatitis C, and HIV viruses are **NEGATIVE.** These test results demonstrate that your blood shows no signs of infection from the hepatitis B, hepatitis C or HIV viruses.

Because of these negative results, and because your procedure at our facility occurred more than six months ago, you do not need follow up testing – but as always, it is important you discuss these results and all your health questions and needs with your personal healthcare provider.

As we said in our initial notification to you, we deeply regret that a situation at our facility may have put our patients at risk while they were under our care. We appreciate your understanding and quick response in having your test, and we again apologize for the inconvenience this has caused you.

If you have any further questions regarding your test, you may call the MEDICAL CENTER NAME Patient Care Line at (555) 555-5555 between 7 a.m. and 7p.m. Monday through Friday.

At MEDICAL CENTER NAME we take our mission to heart every day. MEDICAL CENTER NAME healthcare providers work hard to ensure the safest, highest-quality patient experience. We find this event intolerable and we want to work with you to resolve this situation and ensure your safety and well-being. We initiated the screening tests in the best interest of all our patients, and believe that MEDICAL CENTER NAME has been, and continues to be, one of the finest hospitals in the country.

We greatly appreciate your support as we help all our patients through this difficult time.

Sincerely,

President & CEO

**Attachment: Test Results**