Run and Export Annual Facility Survey Reports

In the Patient Safety Component, there are separate surveys for the following types of facilities:

- Hospital (includes general, acute care hospitals; critical access hospitals;; oncology; orthopedic; pediatric; women's; women's and children's; military; psychiatric; and Veterans Affairs): Patient Safety Component – Annual Hospital Survey (57.103)
- Long-term Acute Care (LTAC) Hospital: Patient Safety Component Annual Facility Survey for LTAC (57.150)
- Inpatient Rehabilitation Facility (includes free-standing facilities and CMS-certified inpatient rehabilitation units located within a hospital): *Patient Safety Component Annual Facility Survey for IRF* (57.151)

Instructions for completing the Annual Survey form can be found in the Table of Instructions. A link to the Table of Instructions form is included on each of the annual survey forms.

Run Annual Facility Survey Reports in NHSN

- 1. Login in to NHSN
- 2. In the left-hand corner first generate data sets and then go to reports

ANALYSIS \rightarrow GENERATE DATA SETS



	Analysis	-
	Generate Data Sets	
(Reports)
	Statistics Calculator	

ANALYSIS \rightarrow REPORTS

3. On the analysis reports page, go to the **ADVANCED** \rightarrow **FACILITY-LEVEL DATA**





Centers for Disease Control and Prevention National Center for Emerging and Zoonotic Infectious Diseases 4. In the facility level data folder, select the survey line list you would like to run and select MODIFY REPORT

-	I Line Listing - Hospital Survey (2018 and later)				
		Run Report	rence to Stewardship Core Elements		
	۵	Modify Report	Survey (2011-2013)		
-	Ð	Export Data Set	Survey (2014)		
		ine Listing - LTAC Fac	anty Survey (2015-2017)		

5. In the modification screen, filter by survey year.

Modify "Line Listing - Hospital Survey (2018 and later)"								
Show descriptive variable names (<u>Print List</u>)			Analysis Data Set: HospSurveyV6	Type: Line Listing	Last Generated:			
Title/Format Time Period Filters	Display Variables	Sort Variables	Display Options					
Additional Filters: 😮 Show 🛞 Clear								
AND OR AND OR	AND OR Filter by Survey Year					Add group		
SurveyYear V	equal not equal in not in less less or equal greater greater or equal between					Delete		

- 6. In the "Display Variables" tab select the desired variables you would like to see in your report from the "available variables" to the "selected variables" box.
- 7. Run the report. If you'd like to export the report, proceed to the next section.

Export Annual Facility Survey Reports from NHSN

- 1. At the bottom of the modification screen, select "Export"
- 2. In the "Export Analysis Data Set", select the export format desired.

Export Analysis Data Set							
Analysis Data Set: HospSurveyV6							
Export Format:	delimited file (comma-separated values) (*.csv) delimited file (tab-delimited values) (*.txt) Excel spreadsheet (*.xls) Excel 5.0 or 7.0 (95) spreadsheet (*.xls) Microsoft Access table (*.mdb) dBASE 5.0, IV, III+, III, and II files (*.dbf) SAS for Windows V7/8/9 (*.sas7bdat) JSON JSON	ncel					

3. You can also use the "Title/Format" tab to display the data in different formats. The default display format is .html



Modify "Line Listing - Hospital Survey (2018 and later)"										
Show descriptive		Anal	ysis							
Title/Format	rmat Time Period Filter		Display Variables		Sort Variables		[
Title										
Format:										
• html	o Def	0	xls	0	rtf					



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