# Conducting a Teach-Back Session Debrief

**Instructions:** Use this checklist as a starting point for items to consider. Customize this document, adding relevant information as appropriate or removing information that does not apply to your situation.

## Teach-Back Debrief

### Presenter Feedback

Presenter reactions/learnings/self-reflections related to presenting this activity/lesson

| Check Box | Items to Consider |
| --- | --- |
| [ ]  | What did I do really well? |
| [ ]  | What do I need to work on? |
| [ ]  | What specific feedback do I want from my peers? |

### Observer Feedback

Written feedback : Use the “Teach-Back Critique” to record feedback for the presenter.

Verbal feedback: Use the following checklist to provide verbal feedback to the presenter.

| Check Box | Items to Consider |
| --- | --- |
| [ ]  | Was positive |
| [ ]  | Asked clarifying questions |
| [ ]  | Was engaging |

### Presenter Advice

Advice on preparing for and presenting this activity/lesson

| Check Box | Items to Consider |
| --- | --- |
| [ ]  | Consider what colleagues need to know about this lesson/activity |

### Facilitator Comments

| Check Box | Items to Consider |
| --- | --- |
| [ ]  | Provide feedback, including specific suggestions/nuances related to this lesson/strategy |

## Group Discussion

| Check Box | Items to Consider |
| --- | --- |
| [ ]  | Facilitator leads group discussion on implications for use: any issues/questions about using this lesson/activity in the classroom/training***Alternate strategy:*** Have participants write down (on sticky notes) issues/considerations/recommendations that they believe are important to consider when implementing this lesson/activity. Sticky notes can be posted on chart paper or collected by the facilitator for future consideration. |
| [ ]  | Facilitator transitions to next teach-back or next training segment |