# Potential Training Cadre Structures

**Instructions:** Use this checklist as a starting point for items to consider. Customize this document, adding relevant information as appropriate or removing information that does not apply to your situation.

The structure of your training cadre depends on several factors. Consider your specific needs as you develop your cadre to arrive at the best fit and size.

## Factors to Consider

| Check Box | Factors to Consider |
| --- | --- |
|  | Geographic area to be covered |
|  | Demographic makeup of your state |
|  | Grade levels (e.g., elementary, middle, high school) |
|  | District levels |
|  | Specialty areas (e.g., higher education, adapted physical education) |
|  | Volunteer or paid staff |
|  | Reimbursement considerations (e.g., travel, lodging, other expenses) |
|  | Substitute coverage during absences to train |
|  | Points of contact |